

Engineering – Semi-Annual Comprehensive inspections

1. Preparation

- a. Train Storm water Specialist and/or Storm Water Compliance inspector how to perform Semi-Annual Comprehensive Inspection.
- b. Have access to inspection software.
- c. Have all Municipality High Priority Areas created in inspection software.
- d. Schedule inspection for once annually. Prioritize spring time.

2. Process

- a. Inspect all outfalls in relation of High Priority areas.
- b. Verify the performance of all structural and non-structural BMPs.
- c. Verify the general cleanliness and organization of High Priority Areas.
- d. Inspect all storm water controls.
- e. Inspect all waste storage areas.
- f. Inspect all vehicle and equipment maintenance/fueling areas.
- g. Inspect all material handling areas.
- h. Inspect any other similar pollutant-generating areas.
- i. Create inspection report identifying all deficiencies.

3. Response

- a. Distribute inspection report to all appropriate staff. (Find list of appropriate staff in SWPPP)
- b. Answer any questions regarding any action items.
- c. Save all inspection in SWMP