



PARKS AND  
RECREATION

Date:	_____
Total:	_____
Receipt #	_____
Refund date:	_____
Receipt #	_____

## MULTI-USE FIELD RENTAL CONTRACT

1. All field rentals must be scheduled, in person, through the Draper City Parks and Recreation Department.
2. Field rental will not be **officially** scheduled until rental agreement has been completed, signed, and all fees are **paid in full**. Block reservations fees must be paid, in full, within 7 business days from date of approval of contract from Recreation Department. If not paid on time, reservation will be deleted.
3. If renter is reserving fields for the purpose of holding games, tournaments, or any form of competition, besides a single (one) team practice, the renter must provide proof of a minimum of \$1,000,000 liability insurance policy for each reservation. Draper City must be listed as certificate holder and additionally insured.
4. A security deposit will be required on each reservation (see detailed deposit costs, on back), in addition to insurance requirement listed in #3.
5. **A \$10.00 bookkeeping fee will be charged on all cancellations or changes made 45 calendar days prior to reservation date. No refund of reservation fee will be given for cancellations or changes made less than 45 calendar days prior to reservation date.**
6. Draper Parks and Recreation may refuse rental to any person/agency. Reasons may include, but are not limited to: non-payment, abuse of facilities, sportsmanship issues, lack of supervision, disregarding policy, etc.
7. Alcoholic beverages, drugs, vaping, and smoking are prohibited at all Draper Parks & Recreation facilities.
8. Park hours are defined as sunrise to 10:00 PM.
9. All fields with light rentals must end by 10:00 PM., with lights off by 10:30 PM.
10. No outside concessions or merchandise will be sold on rental facilities, unless approved by Recreation Manager (additional contract may be required).
11. No private attractions, bounce houses, water slides, dunk tanks, mechanical bulls, etc. are allowed.
12. Field sizes are set and not negotiable. Renter or participants are not allowed to move goal posts. Mechanical machines or altering of fields will not be allowed. Painting is allowed, however, must be approved by Recreation Manager.

**Please initial the following:**

\_\_\_\_\_ I understand my reservation may be changed, due to Draper City Parks and Recreation events or programs.

\_\_\_\_\_ I understand, due to inclement weather or poor field conditions, my reservation may be cancelled.

\_\_\_\_\_ I understand that non-compliance with any part of field rental contract, including damage to facility, costs of clean-up garbage removal, etc. can result in all or part of deposit being withheld or prohibition of future use of fields.

\_\_\_\_\_ I understand that when requesting to paint my own field, I will contact Recreation Manager for correct paint color and availability to paint.

**FEE SCHEDULE:**

**Draper City Residents: \$15.00 per field, per hour**

**Non-Draper Residents: \$20.00 per field, per hour**

**Please complete information below:**

Name of Renter: \_\_\_\_\_ Phone: \_\_\_\_\_

Agency/Team: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Field/Park name: \_\_\_\_\_ Field name/#: \_\_\_\_\_

Dates of rental: \_\_\_\_\_ Times (begin/end) on day(s) rented: \_\_\_\_\_

Total # of days rented: \_\_\_\_\_ Total # of hours rented: \_\_\_\_\_

Total # of hours rented (Resident): \_\_\_\_\_ x \$15/hr= \$ \_\_\_\_\_

Total # of hours rented (Non-Resident): \_\_\_\_\_ x \$20/hr= \$ \_\_\_\_\_

Total # of hours of light use: \_\_\_\_\_ x \$25/hr= \$ \_\_\_\_\_

Field Prep / Field painting (if available by City): \_\_\_\_\_ x \$25/field=\$ \_\_\_\_\_

Refundable Security Deposit: **1-10 hours - \$100 =** \$ \_\_\_\_\_

**10-20 hours - \$200=** \$ \_\_\_\_\_

**20+ hours - \$400=** \$ \_\_\_\_\_

**Total rental fee (due at time of reservation): \$ \_\_\_\_\_**

**Please initial and sign:**

\_\_\_\_\_ I have read and comply with agreement.

Renter signature: \_\_\_\_\_ Date: \_\_\_\_\_

Draper City representative: \_\_\_\_\_ Date: \_\_\_\_\_