

Business Name/Owner Change Application

Draper City Business Licensing



Overview

This form is used to change the owner and/or name on an existing Draper City business license. According to Draper City Municipal Code, business licenses are nontransferable between owners and ownership must be updated accordingly. Business names must also be up-to-date and reflect what is registered with the Utah Division of Corporations and Commercial Code.

Application Process

1. Submit the Owner/Name Change Application by mail or email to the Business License Official. Once processed, the applicant will receive an email requesting missing documentation (if any) along with an invoice to pay for requested changes.
2. Once all documents are received and payment is made, the updated business license will be sent via email.

Business Name/Owner Change Application
 Draper City Business Licensing



Section 1: Business Information		
Business License Number:		
Please indicate what information you are changing on the business license: <input type="checkbox"/> Name Change <input type="checkbox"/> Owner Change		
If changed, please provide the new Employer Identification Number (EIN):		
Business Address:		Suite/Unit #:
City:	State:	ZIP:
Mailing Address:		Suite/Unit #:
City:	State:	ZIP:
Point of Contact		
First Name:		Last Name:
Company Title:		
Phone:		Email:
Section 2: Business Name Change		
Previous Business Name:		
New Business Name:		
New Doing Business As "DBA" Name (if applicable):		
Section 3: Business Owner Change		
New Business Owner		
First Name:		Last Name:
Phone:		Email:

Business Name/Owner Change Application
Draper City Business Licensing



All information must be accurately completed or the issuance of a license will be delayed. It is a Class "B" Misdemeanor to own or operate a business in Draper City without a current Business License. I/we hereby agree to conduct said business strictly in accordance with the laws and ordinances covering such business, and swear under penalty of law that the information contained herein is true. Draper City shall not be responsible for delays in processing an incomplete application. The application you are submitting is subject to the provisions of the Utah Government Records Access and Management Act (GRAMA). If you are an "at-risk government employee" as defined in Utah Code Ann. § 63G-2-303, please inform the city employee accepting this application.

Signature (Applicant)

Date