



Overview

An Alcoholic Beverage License is the means whereby Draper City grants permission to a business or organization to sell alcohol. Alcohol licenses are required to ensure all state and local laws regarding the selling and consumption of alcohol are followed. All businesses selling alcohol for consumption – either permanently or temporarily – within Draper City, are required to maintain a valid, unexpired city alcohol license *in addition* to Department of Alcoholic Beverage Services (DABS) licensure.

Application Process

1. Submit the Alcoholic Beverage License application via mail or email to the Business License Official. Once processed, the applicant will receive an email requesting missing documentation (if any).
2. When all documentation is received, your application will receive a hearing before the City Council which will decide to either approve or deny granting Local Consent (this is needed in order to obtain licensure from DABS). The Business License Official will let you know the date of the City Council meeting.
3. Upon approval, a Local Consent Letter will be provided to the applicant via email to present to the DABS. An invoice will also be sent via email to pay for the license.
4. Once payment is made and the applicant presents licensure from the DABS to Draper City, the Alcoholic Beverage License is issued.

Required Documents

Various documents are required in order to obtain an alcohol license. What documents are required will depend on what kind of license you are seeking from the DABS.

- **Draper City Business License:** If applicable, the applicant's Draper City Business License must be up-to-date and issued, or, if a new business, must be applied for.
- **Criminal Background Check:** Required for certain business operations identified in Draper City Resolution No. 05-17. Background checks are performed by the Utah Bureau of Criminal Identification or the Draper City Police Department and must be made within the last year of application. A background check from another state or federal agency may also be accepted.
- **Floor Plan of Business:** The floor plan must show where alcohol is to be stored, served, and consumed.
- **Dram Shop (Liquor Liability) Insurance:** Must provide liability coverage in amount detailed in the Utah Alcoholic Beverage Control Act.
- **Cash, Corporate, or Surety Bond:** Must be in the penal amount established in the Utah Alcoholic Beverage Control Act.

Alcoholic Beverage License Application
 Draper City Business Licensing



Section 1: Business Information		
Business Name:		
Doing Business As "DBA" Name:		
Business or Event Address:		Suite/Unit #:
City:	State:	ZIP:
Mailing Address:		Suite/Unit #:
City:	State:	ZIP:
Type of Organization: <input type="checkbox"/> Cooperative <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> Non-Profit Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other: _____		
Federal Employee Identification Number (FEIN):		
Do you currently hold a Draper City business license? <input type="checkbox"/> Yes <input type="checkbox"/> No		
License Type (should match the type of alcohol license you are seeking from the DABS): <input type="checkbox"/> Bar establishment <input type="checkbox"/> Manufacturer license <input type="checkbox"/> Reception Center <input type="checkbox"/> Beer-only restaurant <input type="checkbox"/> Off-premises beer retailer <input type="checkbox"/> Single event permit <input type="checkbox"/> Full-service restaurant <input type="checkbox"/> On-premises banquet <input type="checkbox"/> Special use permit <input type="checkbox"/> Limited-service restaurant <input type="checkbox"/> On-premises beer retailer Other: _____		
Single event permits only:	Sales Start Date:	Sales End Date:
	Sales Start Time:	Sales End Time:
Section 2: Contact Information		
Business Owner (name will appear on the alcohol license)		
First Name:	Last Name:	
Phone:	Email:	
Point of Contact for Alcohol License		
First Name:	Last Name:	
Company Title:		
Phone:	Email:	

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Draper City Business Licensing



All information must be accurately completed or the issuance of a license will be delayed. It is a Class "B" Misdemeanor to own or operate a business in Draper City without a current Business License. I/we hereby agree to conduct said business strictly in accordance with the laws and ordinances covering such business, and swear under penalty of law that the information contained herein is true. Draper City shall not be responsible for delays in processing an incomplete application. The application you are submitting is subject to the provisions of the Utah Government Records Access and Management Act (GRAMA). If you are an "at-risk government employee" as defined in Utah Code Ann. § 63G-2-303, please inform the city employee accepting this application.

Additionally, I, the applicant, give unrestricted right to any authorized representatives of the Alcoholic Beverage Control Commission, City, or County Health Department to enter the premises where alcohol is being sold, stored, and consumed as specified in this application.

Signature (Applicant)

Date