



## JOB DESCRIPTION

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**TITLE:** Part-time Trails and Open Space Worker  
**DEPARTMENT:** Parks and Recreation  
**GRADE:** 7  
**FLSA:** Non-exempt  
**EEO DESIGNATION:** Skilled Craft Workers  
**REVISION DATE:** 02/10/2021

### **POSITION SUMMARY**

This is a part-time position responsible for the Draper City Trails and Open Space maintenance program. Considerable emphasis is placed on safety procedures, working in a team oriented environment, and operating equipment ranging from small hand tools up to heavy equipment.

### **ESSENTIAL FUNCTIONS:**

- Constructs and maintains trails.
- Maintains City facilities and trails and open spaces.
- Operates and maintains vehicles and equipment.
- Completes work orders and prepares reports and a daily work log.
- Miscellaneous repairs and maintenance.
- Performs other related duties as directed.
- Some weekends & evening work may be required

### **MINIMUM QUALIFICATIONS:**

Must be a high school graduate or G.E.D. equivalent and must be 18 years or older. Must possess the ability to learn aspects of parks, trails and open space system related maintenance and repairs. Must possess a valid Utah Driver's License and the ability to operate a truck towing a trailer.



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### **KNOWLEDGE, SKILLS AND ABILITIES**

1. The ability to learn aspects of park/trails and open space system and related maintenance and repairs.
2. The ability and knowledge to effectively operate equipment.
3. Relative knowledge of the policies, procedures, equipment, and materials required for effective park/trails and open space related operations, maintenance, and repairs.
4. Ability to perform heavy manual tasks for extended periods of time.
5. Knowledge of State of Utah driver's license rules and regulations.
6. Must be able to follow specific and general instructions; learn and follow standard safety practices and procedures inherent to operating equipment and performing job responsibilities.
7. Communicate effectively both verbally and in writing; perform duties in a manner that demonstrates respect, integrity, courtesy and kindness; organize assigned work and develop effective work methods.

### **WORKING CONDITIONS AND PHYSICAL DEMANDS:**

**Must be able to lift at least 80 pounds.** While performing the duties of this job, the employee is required to stand, walk, sit, use hands, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, talk, hear and/or smell with or without reasonable accommodations. Performance of duties may require working in varied weather conditions such as extreme cold or hot conditions. Work will occur across uneven terrain, including hills, slopes, grades, and wetlands in both forested and open areas, which may present numerous slipping and tripping hazards such as rocks and tree roots, mossy stones or logs, mud and water, or loose gravel. Distances walked may frequently exceed several miles per day, often while carrying tools or other equipment. The employee is occasionally exposed to wet or humid conditions, moving mechanical parts, fumes or airborne particles & pollens, outside weather conditions, and high levels of noise.

Working hours may include weekends and holidays as needed.

*The City of Draper is an equal opportunity employer without regard to race, color, religion, national origin, disability, genetic information, sex or age.*

*The intent of this job description is to provide a representative summary of the major responsibilities and duties performed on the job. It is not intended to be an exhaustive list of all job-related duties and responsibilities that an employee may perform. An employee in this position will be required to perform any other job-related duties required by their supervisor. This job description is not intended to and*



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*does not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.*