



JOB DESCRIPTION

JOB TITLE: Streets & Storm Water Manager
GRADE: 17
DEPARTMENT: Public Works
DATE: 01/08/2021

DEFINITION:

Supervises and coordinates work activities for the Streets crew and Storm Water crew. These employees perform a variety of public works projects involving the construction, maintenance, and repair of city roads, parks, water, storm drain, and other city facilities.

SUPERVISION RECEIVED:

Under the general supervision of the Public Works Area Manager.

SUPERVISION EXERCISED:

This position manages crews in the construction, maintenance, and repair of city streets, storm drain, parks, and other city facilities; sets the pace and assures that proper procedures are followed in the course of completing the assigned projects; provides on the job training to less experienced maintenance workers; performs as lead equipment operator.

ESSENTIAL FUNCTIONS:

Streets: Operates front end loader, backhoe, trackhoe, in the removal, loading and transportation of asphalt, dirt, and other materials related to the construction and maintenance of city streets.

Operates dump truck in the transportation of various materials related to construction and maintenance of city streets; refills area with new material and on occasion, rolls asphalt with power roller or vibratory plate compactor; operates street sweeper.

Works with other foreman and employees in scheduling and developing details for carrying projects.

Installs traffic control devices according to MUTCD standards.

Directs field operations in absence of Operations Manager.

Operates snowplow and salter to perform snow removal operations.

Keeps Operations Manager informed of unusual circumstances.

Flags traffic, erects and dismantles barricades and cones.

Maintains records, prepares reports, and evaluates the performance of subordinate employees.



JOB DESCRIPTION

Water and Storm Drain: Operates front-end loader, backhoe, tapping machine, and drilling and threading equipment as needed in the installation and maintenance of water and storm drain lines.

Performs the repair and construction of city water and storm drain lines.

Performs the installation of water meters, service lines, and hydrants; cuts, threads, and connects line.

Repairs broken valves, pipe, and hydrants.

Cleans grates, ditches, and storm drain pipes with pitch forks and shovels.

Monitors run-off flows and adjusts headgates as needed to prevent flooding.

Supervises employees in above duties, evaluates performance of subordinate employees.

MINIMUM QUALIFICATIONS

Knowledge and skills:

Thorough knowledge of operating basic manual and power hand tools; thorough knowledge of hazards and safety precautions associated with construction and maintenance of water, storm drain, parks and city streets; working knowledge of the operation of a variety of light and heavy equipment such as rollers, backhoes, sweepers, salting trucks, snowplows, arc and acetelyne welders and torch, jack hammer, pipe cutting and threading machines, taps, etc.

Ability to:

Supervise other employees.

Initiate complex written and verbal instructions to subordinate employees.

Perform manual labor on an occasional basis.

Tolerate weather extremes in work environment.

Read and understand blueprints.

Work effectively with other employees and citizens in a harmonious manner.

Communicate effectively verbally and in writing.



JOB DESCRIPTION

Be on-call 24hrs. a day, 7 days a week as needed.

Education and Experience:

High school diploma or G.E.D. equivalent. Class B CDL License. Six years experience as an equipment operator performing above duties or similar duties, 2-4 years experience in a lead/supervisory capacity, or an equivalent combination of experiences and education. Minimum of a grade 3 Water Distribution Certification with the State of Utah.