



## JOB DESCRIPTION

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**TITLE:** Heavy Equipment Operator  
**DEPARTMENT:** Public Works  
**GRADE:** 13  
**FLSA:** Non-exempt  
**EEO DESIGNATION:** Skilled Craft Workers  
**REVISION DATE:** 07/17/2013

### **POSITION SUMMARY**

Responsible for street construction, maintenance and repairs under the direct supervision of the Streets Foreman. Considerable emphasis is placed on safety procedures, working in a team oriented environment, and operating equipment ranging from small hand tools up to heavy equipment.

### **ESSENTIAL FUNCTIONS:**

- Asphalt patching and repairs
- Concrete patching and repairs
- Snow and ice control and removal
- Sign installation, replacement and repair
- Storm sewer drainage repairs and replacement
- Pavement marking and striping
- Street sweeping
- Minor building and facilities maintenance and repair
- Miscellaneous repairs and maintenance
- Ability to be on call 24 hours a day, 7 days a week as needed
- Take responsibility for completion of maintenance and construction assignments requiring the use of a variety of hand tools and light to heavy equipment.
- Take responsibility for the maintenance of assigned tools and for the cleanliness and good working order of vehicles and equipment.
- Must demonstrate a high level of skill operating backhoe, trackhoe, motor grader and vector truck.
- Must have at least four of the following certifications: Trench Safety, Confined Space, Flagger, LTAP I, II, III Certification.
- Must have 10 hours of OSHA training.
- Other duties as assigned.

The duties listed above are intended only as illustrations of the various types of work that may be performed by the Heavy Equipment Operator. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position.



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### **MINIMUM QUALIFICATIONS:**

Experience in all aspects of street related maintenance and repairs. The ability and knowledge to effectively operate heavy equipment is also required. Graduation from High School or GED equivalency, plus any special training in the areas of street construction or maintenance are a plus. Must possess a valid State of Utah Class "A" Commercial Driver's License and have a minimum of four years of operator experience.

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Relative knowledge of the policies, procedures, equipment, and materials required for effective street related operations, maintenance and repairs.
- Be able to communicate effectively both verbally and in writing.
- Have knowledge of State of Utah Commercial Driver License rules and regulations.
- General knowledge of safety practices and procedures required.
- Perform heavy manual tasks for extended periods of time.
- Ability to organize and plan work assignments after instructions are given and complete a wide variety of maintenance activities.
- Be skilled in interpersonal relations in order to deal effectively with the public and other City employees.

### **WORKING CONDITIONS AND PHYSICAL DEMANDS:**

Must be able to lift at least 50-100 pounds and climb onto tall or large equipment. While performing the duties of this job, the employee is required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk, hear, and or smell. Performance of duties requires working in varied weather conditions such as extreme cold or hot conditions. The employee is occasionally exposed to wet or humid conditions, moving mechanical parts, fumes, or airborne particles, toxic or caustic chemicals, outside weather conditions, and high levels of noise. In the performance of the duties of the maintenance technician, there will also be the requirement to work in dusty and greasy conditions. This position has exposure to stressful situations as a result of human behavior. Work is often performed under deadlines and time constraints.

*The City of Draper is an equal opportunity employer without regard to race, color, religion, national origin, disability, genetic information, sex or age.*

*The intent of this job description is to provide a representative summary of the major responsibilities and duties performed on the job. It is not intended to be an exhaustive list of all job-related duties and responsibilities that an employee may perform. An employee in this position will be required to perform any other job-related duties required by their supervisor. This job description is not intended to and does not infer or create any employment, compensation, or contract rights to any person or persons. This updated job*



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*description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.*