



JOB DESCRIPTION

TITLE: Parks Maintenance Technician I
DEPARTMENT: Parks and Recreation
GRADE: 11
FLSA: Non-exempt
EEO DESIGNATION: Skilled Craft Worker
REVISION DATE: 12/03/2020

POSITION SUMMARY

Responsible for maintenance and repairs of Draper City irrigation, parks and facilities. At any one time, technicians will be assigned to a specific area of responsibility, such as turf mowing, irrigation systems (sprinklers), park maintenance, turf fertilization, weed control and daily park building maintenance. Technicians may be re-assigned to a new area or responsibility at any time. This position works under the direct supervision of one of the Parks Foreman. Considerable emphasis is placed on safety procedures, working in a team-oriented environment, and operating and maintaining equipment ranging from small hand tools to heavy equipment. During the winter months this position will participate in snow and ice control operations. This will involve being on call 24 hours a day, 7 days a week as needed during winter. Supervises temporary laborers on a seasonal basis.

ESSENTIAL FUNCTIONS:

- Performs a variety of skilled duties in maintaining parks and city-owned building grounds including sprinklers, turf, trees, trails, ball fields and hard surfaces.
- Performs daily maintenance of parks, irrigation, park buildings and restrooms.
- Operates and instructs others in the operation of various pieces of equipment including commercial mowers, tractor drawn equipment, trimming and mowing equipment, backhoe, skid-steer, wheeled loader and dump trucks.
- Maintains, lubricates and makes minor repairs and adjustments to equipment.
- Acts as a leader over seasonal laborers when assigned.
- Installs sprinkling systems; repairs water lines; repairs plumbing, repairs and replaces minor electrical components such as circuit breakers, GFCI's and wiring; repairs drinking fountains and leaky valves; maintains stock of repair parts, prunes and removes trees and other plants, installs holiday lighting and performs building repair and maintenance.
- Weed control in turf and non-turf areas.
- Small construction projects including building repairs and small concrete work.
- Other duties as assigned by the Parks Manager and Parks Foreman.

MINIMUM QUALIFICATIONS:

Must have High School diploma or equivalent and one year of general work experience performing above or related duties. Must possess a valid Utah Driver's License. Must be able to obtain a valid Utah Commercial Driver License (CDL) within two years of hire date. Must obtain a non-commercial Utah Pesticide Applicator License within ninety days of hire.



JOB DESCRIPTION

KNOWLEDGE, SKILLS AND ABILITIES

1. Knowledge of City policies and procedures and ability to work with Parks and Trails staff. Sufficient knowledge of the principles and practices of working in a medium-sized municipal Parks maintenance program. Sufficient knowledge of modern irrigation systems, landscape maintenance, weed control in turf and non-turf and tree care methods.
2. Knowledge of construction and small concrete work preferred.
3. Ability to assist in planning and directing the work of skilled and unskilled workers, ability to interpret plans and specifications, ability to maintain records and budget information, ability to maintain effective working relationships with others, including employees, volunteers, and the general public. Ability to assist in the implementation of maintenance programs and work assignments. Ability to understand and follow oral instructions. Capable of maintaining confidences and business practices in an ethical manner. Able to gather, analyze, evaluate, interpret facts, and then prepare and present them in a concise manner. Receives, gives, and explains oral and written instructions. Exercises some initiative and sound judgment and reacts resourcefully under varying stressful conditions.
4. Assists in the retaining, coordinating, and motivating of employees. Establishes and maintains effective working relationships with supervisors, employees, public officials, and the public.
5. Relative knowledge in the operation of small-motorized equipment essential to lawn maintenance and upkeep such as mower machines, tillers, and trimmers is preferred.
6. Ability to operate heavy equipment up to loaders, excavators and dump trucks.
7. Ability to follow city policy, establish priorities, concentrate on tasks accurately, and accomplish duties in a timely manner.
8. Working knowledge or experience preferred but not mandatory with general pipe laying, irrigation system repair, sprinkler systems and plumbing maintenance, some knowledge of motorized equipment maintenance, operation, and minor repair.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

Continuous physical effort required in performing duties requiring walking, standing, lifting, climbing stairs, stooping, bending, twisting and other movements required to use maintenance equipment. May need to lift up to 80 lbs on a regular basis. Position may be assigned to work early morning or late evening shifts and weekends depending upon scheduling needs of City or City facilities.

This position requires the ability to hear, see, communicate, sit, stand, walk, kneel, crouch, jump, and the physical mobility to negotiate around different types of physical locations throughout the City and emergency situations. Performance of duties may require working in varied weather conditions such as extreme cold or hot conditions. The employee is occasionally exposed to wet or humid conditions, moving mechanical parts, fumes, or airborne particles; toxic or caustic chemicals work in dusty and greasy conditions, outside weather conditions, and may be exposed to high levels of noise.



JOB DESCRIPTION

The City of Draper is an equal opportunity employer without regard to race, color, religion, national origin, disability, genetic information, sex or age.

The intent of this job description is to provide a representative summary of the major responsibilities and duties performed on the job. It is not intended to be an exhaustive list of all job-related duties and responsibilities that an employee may perform. An employee in this position will be required to perform any other job-related duties required by their supervisor. This job description is not intended to and does not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.