



JOB DESCRIPTION

TITLE: Mountain Bike Instructor
DEPARTMENT: Recreation
GRADE: Recreation Worker V – Grade 16
FLSA: Non-Exempt
EEO DESIGNATION: Service Maintenance
REVISION DATE: 11/17/2020

POSITION SUMMARY

Under the direction of the Recreation Manager, the employee will be assigned to instruct youth and adult mountain bike classes on the Draper City's trail system in Corner Canyon and on their Cycle Park.

ESSENTIAL FUNCTIONS:

Instructor

- Plan and organize designated activities and/or classes.
- Teach lessons or activities as designated.
- Demonstrate specific skills, teaching techniques and procedures for each scheduled class or activity.
- Prepare and complete all records and reports regarding facility needs, participation in programs and facility usage.
- Comply with all Draper City policies and procedures.
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

1. Experience, education and certification may vary. At the discretion of the Recreation Manager, employees with no experience will be hired as Recreation Worker I. Employees with prior experience and/or certification will be hired at a higher level.
2. Mountain Biking Instructor must be at least 18. Candidate must be able to pass a drug screen, criminal background check and have a valid Utah driver license.
3. Instructors must have knowledge and understanding of instruction techniques and design for designated sport or activity. A minimum of one year's experience in designated sport or activity is preferred. Some instructors may be required to have certification through a nationally recognized organization in order to teach.
4. Must be able to communicate effectively verbally and establish and maintain effective working relationships with employees and the public. Must be able to work independently.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

While performing the duties of these jobs, the employee is regularly required to stand, walk, sit, ride a bike, reach with hands and arms. The employee is occasionally required to climb or balance and stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or



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move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision and the ability to adjust focus. The noise level may range from low to very loud.

Some of the work may be performed outside and occasionally in inclement weather.

The City of Draper is an equal opportunity employer without regard to race, color, religion, national origin, disability, genetic information, sex or age.

The intent of this job description is to provide a representative summary of the major responsibilities and duties performed on the job. It is not intended to be an exhaustive list of all job-related duties and responsibilities that an employee may perform. An employee in this position will be required to perform any other job-related duties required by their supervisor. This job description is not intended to and does not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.