

Equestrian Center Advisory Board
April 19, 2017
Minutes

In attendance: Doug Vowdrey President, Alan Kirton Vice President, Julie Openshaw Secretary, Maureen McDonald, Walt Roseman, Janice Klein, Katie Ovard-Smith, Alan Summerhays City Council, Chance Hunter Park & Rec

Visitor: Bryan Green, Steve Linde Parks & Rec

Janice Klein has contacted Kelli in finance and was told there was not a budget for the Equestrian Center. Doug explained that Kelli has since been told there is and she needs to contact her again.

Doug Vowdrey informed the committee that all inspections have been done and everything is ready to go.

Steve Linde was asked to attend this meeting to make sure the City is aware of the equipment that will be needed. Bryan Green would like to start Saturday morning before the event. Alan Kirton explained in order to use Wadsworth's equipment it will have to take place on Friday. Alan and Steve will coordinate the timing of this. Equipment that will be needed is a skidster, backhoe and a front end.

A water truck or hoses will be needed to keep the dust down and to pack the dirt. The arena has a sprinkler system and Steve said he could make adjustments for a 2 inch hose. Bryan has a 100 foot fire hose he will bring.

Bryan Green is working on getting the dirt donated.

Walt Roseman and Maureen McDonald are working on the food. There will be hamburgers, cookies (donated), pulled pork, hot dogs, fries, and popcorn (Draper has the machine).

Walt said there will not be the need of any special equipment to cook the food.

Bryan is still working with Coke and unsure what will be donated.

Maureen McDonald explained she needs to know what will be sold before she can get the permit. Everything sold needs to be listed on the permit. She can get the permit up to two weeks before the event.

Maureen McDonald told the committee the lemonade and cotton candy person has been put on hold. This will be in competition of the food we are selling and wants all funds to come to City.

Julie Openshaw informed the committee there are 5 youth council members that would like to volunteer at this time. Chance Hunter explained that Child Labor Laws prohibit anyone younger than 16 to volunteer and that there are certain hours they can help. This will need to be looked up and monitored for the event.

Bryan Green gave the committee a detailed list of where and how many volunteers will be needed. He explained it is a general list which included: ticket booth, gates, stands – ushers, concessions, parking, hospitality, rider area pit gate, announcer booth, national anthem, garbage, security, health and safety.

Bryan Green explained that all volunteers will be posted on outside of track. There will be NO ONE allowed on the track except his staff and riders. Absolutely no children allowed on track at all! He will have a volunteer meeting before the event for the volunteers that will be working on the track.

Parking for the riders may take up some space. If needed, we can block off part of the parking lot for the riders. Bryan will try to have riders leave big trailers home.

Bryan showed a map of how the lanes and obstacles for the course will be laid out.

Doug has talked with Rhett from the City and has been told the new bleachers have been delayed until May 11th.

Julie Openshaw asked if the “standing” or “have to have a seat” has been discussed. Doug said he is still working on it.

Bryan gave the committee the event schedule for Saturday. It will begin at 12:00 and end at 9:30.

Bryan is arranging for the announcer. There is a possibility that the person that owns the jumbo tron might donate it if he can be introduced to other City event coordinators such as Draper Days. However, if we want him to use replay there will be a cost.

Doug and Steve have ordered the Port – a – Potties. There will be one placed close to the track for the riders.

General R.V. as a permanent sponsor is still being discussed.

Julie Openshaw will order the volunteer t-shirts in a bright color for easy recognition.

There are 30 – 40 guys already registered and Bryan is sure there will be more.

Meeting adjourned at 8:05

Next meeting to be held on May 3rd at 7:00

Respectfully submitted,
Julie Openshaw
Secretary